

**APPLICATION FOR CERTIFICATE OF ZONING COMPLIANCE
PERMANENT OR TEMPORARY COMMERCIAL SIGNAGE**

Village of Greenhills
11000 Winton Road
Greenhills, OH 45218
(513) 825-2100



Application No. _____

Permit No. _____

In addition to this form, for an application to be considered complete, the applicant must submit 2 sets of plans including a site plan showing the location of the sign with relationship to the right-of-way and building, detail on how the sign will be mounted and a colored rendering including message. Applications should be submitted at 11000 Winton Road.

Address for Proposed Sign: _____

Owner Name: _____

Address: _____ Zip Code: _____ Phone: _____

Contractor Name: _____ Contact Person: _____

Contractor Address: _____ Zip Code: _____ Phone: _____

This sign will be used for: ☐ Office ☐ Retail ☐ Other ☐ Single Occupant Bldg ☐ Multi Tenant Bldg

Type of Sign: ☐ Wall ☐ Ground ☐ Other: _____ (Please Circle One): Permanent or Temporary

Dimensions of Proposed Sign: _____ x _____ Cost: _____

Sides: (Please Check One) ☐ 1 sided ☐ 2 sided

Total Square Footage of sign: _____ s.f. Height from grade: _____ feet

Dimensions of Existing Signs for this Business: Length _____ Height _____ Total S.F. _____

Building or Tenant Space Frontage: _____ Linear Feet

Illumination (Please Check One): ☐ Externally Illuminated ☐ Internally Illuminated ☐ No Illumination

NOTE: If sign is to be illuminated, an electrical permit will be required.

Colors (Please Specify):

Background: _____ Border(s): _____

Letters, Numbers etc.: _____ Other: _____

Message on Sign: _____

By signing this application, I acknowledge that I am authorized by the owner to make this application. I have received a written summary of the Village of Greenhills sign regulations. I agree to conform to all applicable laws of the Village.

Applicants Signature: _____ Date: _____

To be filled out by Village of Greenhills Only

Permit Fee: \$ _____ ☐ Approved ☐ Not Approved

Planning Commission Action: _____

Staff Comments: _____

Signature: _____ Date: _____